**NOTICE OF A MEETING OF A PUBLIC BODY**

***VILLAGE OF GRASS LAKE***

***DOWNTOWN DEVELOPMENT AUTHORITY***

***JANUARY 19, 2021, 4:30 P.M.***

The Village of Grass Lake Downtown Development Authority (DDA), Village of Grass Lake, Jackson County, Michigan, will conduct a meeting **electronically** by video and audio conferencing on **Tuesday, January 19, 2020, at 4:30 p.m.**

On October 16, 2020, Governor Gretchen Whitmer signed into law Senate Bill 1108 that enables public bodies to hold meetings by telephonic or video conferencing in lieu of conducting a physical meeting through December 31, 2020.

The DDAl will conduct the meeting through telephonic and video conferencing in response to the novel coronavirus (COVID-19) to protect the public health of citizens and elected and appointed officials. In addition to this Notice of a Meeting of a Public Body, participants will be able to access the agenda and other documents relevant to this meeting via the Village of Grass Lake website (www.villageofgrasslake.com). A copy of this Notice and the Agenda will be posted on the bulletin board adjacent to the Village Office and on the door at 119 N. Lake St., Grass Lake, Michigan.

Participants in this meeting may access the meeting through the following means:

• Via computer or smart phone (Internet): https://us02web.zoom.us/j/7952146959

• Via telephone:(312)626-6799;enter Conference ID# 7952146959 when prompted

Participants selecting video conferencing may offer Public Comment by selecting the raised hand icon on their screens. Participants will be monitored and unmuted to offer said comments by the Village President.

Participants accessing the meeting by telephone will be muted other than during Public Comment. The Chair of the DDA will ask participants to speak one at a time on the honor system and to restrict comments to three minutes.

Persons with disabilities requiring assistance to access the meeting are asked to contact the Village Office at (517) 522-4550 during regular business hours in advance of the meeting by contacting the undersigned.

Estelle Mead

Village Clerk

e.mead@villageofgrasslake.com

Approved for posting January 14, 2021